GOOD CLINICAL LABORATORY PRACTICES 3DAYS

MODULES TO BE COVERED

1. Organization and Personnel
    i. Trial Facility Management Responsibilities
    ii. Analytical Project Manager Responsibilities
    iii. Trial Staff Responsibilities
2. Facilities
    i. Trial Facilities
    ii. Archive Facilities
    iii. Waste Disposal
3. Equipment, Materials and Reagents
    i. Equipment
    ii. Material
    iii. Reagents
4. Standard Operating Procedures (SOPs)
    i. General
    ii. Application
5. Planning of the work
    i. Analytical Plan
    ii. Content of the Analytical Plan
6. Sub-Contracting
7. Trial Materials
    i. Receipt
    ii. Chain of Custody
    iii. Logistics
8. Conduct of the Work
    i. General
    ii. Computer Systems
    iii. Method Validation
    iv. Processing trial materials
9. Reporting Results
    i. General
    ii. Analytical Report
    iii. Content of the Analytical Report
    iv. Analytical results
10. Quality Control
11. Quality Management
    i. Introduction to Quality Management
    ii. Standards for Quality Management
    iii. Quality Management Plan
    iv. Internal Audits
    v. Testing Turnaround Times
    vi. Laboratory Communication Plan
12. Standards for External Quality Assurance
13. Storage and Retention of Records
14. Confidentiality